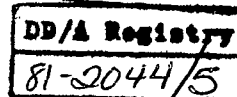


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COMPT 81-1576



4 DEC 1981

MEMORANDUM FOR: Director of Personnel

FROM: Maurice Lipton
Comptroller

SUBJECT: Allocation of Additional Resources for FY 1982 Recruitment (S)

DD/A REGISTRY

FILE: 81-2044/5

REFERENCE: Your Memorandum, dated 26 October 1981,
Subject as Above (S)

1. We have determined that the funds and temporary overstrength approved by the DDCI to meet the Agency FY 1982 recruitment needs should be allocated as follows:

| | <u>Overstrength</u> | <u>Nonpersonal Services Funds</u> |
|-------|--|---------------------------------------|
| OP | <div style="border: 1px solid black; width: 300px; height: 60px;"></div> | |
| OS | | |
| OMS | | |
| Total | | |

25X1

We do not plan to make corresponding adjustments in personal services funds and FTE at this time, but will do so later in the year as necessary. (S)

2. At the 19 November 1981 Comptroller Meeting, we agreed to fund now of the approved by the DDCI with the remaining to be provided later in the year as needed. We propose to allocate the as follows:

OP
OS
OMS

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Those funds will be provided with the initial 1982 allotments following completion of appropriation action on our 1982 budget. (S)

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3. As you know, we are faced with a substantial number of unfunded requirements for 1982 which can only be met at the expense of previously budgeted activities. Also, as you know, our 1982 staffing situation--given our current FTE ceiling--is very tight. Therefore, you are urged to use the minimum additional resources necessary--both overstrength and funds--to meet the Agency's new employee requirements. As in the past, we will continue to monitor the Agency's overall staffing situation at our monthly Comptroller Meetings. We ask that you keep us informed of the status of obligations for recruitment-related costs, including particularly obligations for invitee travel and advertising. Also, we would like to be advised periodically of the number of additional personnel committed to your recruitment and processing activities. Possibly this could be done in conjunction with your participation in the Comptroller Meetings. (A/IUO)



Maurice Lipton

25X1

cc: DDA
D/Sec
D/MS

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